

# CATHERINE McAULEY CATHOLIC PRIMARY SCHOOL

## ORANGE

### GENERAL INFORMATION:

School Address:	90 Hill Street Orange NSW 2800
Postal Address:	PO Box 170 Orange NSW 2800
Telephone Number:	(02) 6361 3344
Website:	<a href="http://www.mcauleyorange.catholic.edu.au">www.mcauleyorange.catholic.edu.au</a>
Principal:	Mr Michael Croke
Assistant Principal:	Mrs Robyn Petty
Religious Education Coordinator: Assistant REC:	Mrs Brooke Church Mrs Anne Mulligan
Maths Coordinator:	Mr Scott Hudson
English Coordinator:	Mrs Shannon Cain
Parish Priest / School Manager:	Fr Greg Bellamy

### 2022 - SCHOOL TERM DATES:

<b>Term 1</b>	28 <sup>th</sup> January – 8 <sup>th</sup> April
<b>Term 2</b>	26 <sup>th</sup> April – 1 <sup>st</sup> July
<b>Term 3</b>	18 <sup>th</sup> July – 23 <sup>rd</sup> September
<b>Term 4</b>	10 <sup>th</sup> October – 19 <sup>th</sup> December

### SCHOOL HOURS:

Supervision commences at 8:35am in the morning and concludes at 3:45pm in the afternoon (or when the last bus departs).

8:55am	Morning bell, move into class
11:00am	Recess
11:30am	End of Recess
1:30pm	Lunch
2:10pm	End of Lunch
3.10pm	End of school bell

## **OUR BACKGROUND:**

At the beginning of 1980, the three Catholic primary schools in Orange – De La Salle, St Mary's and Santa Maria Primary merged to become a co-educational primary school to be known as St Joseph's Primary School. Sacred Heart Infants School and Holy Family Infants School were also formed. St Joseph's Catholic School and Sacred Heart Infants School ceased at the end of 2011 and Catherine McAuley Catholic Primary School commenced in 2012.

The school is part of the Bathurst Diocesan education system. As part of the Parish of St Mary and St Joseph our school is under the care of our Parish Priest who is the school manager.

**Catherine McAuley Catholic Primary School is a faith community that is inspired by the person and teachings of Jesus Christ. It respects the dignity of each member of the community and is committed to a quality Catholic education that develops students to their full potential.**

*Vision Statement*

### **CLASS PLACEMENT:**

Children are placed in classes after consultation between teachers, Principal and / or Assistant Principal and, at times, Parents. Classes are parallel, which means that each class is comprised of children of mixed ability. New arrivals are placed in classes considering numbers in the class of the grade the child will enter as well as other concerns to be deemed appropriate by the Principal and teachers.

### **RELIGIOUS EDUCATION PROGRAM:**

Catherine McAuley has a well structured Religious Education Program based on the Bathurst Diocesan Program. Explicitly and implicitly, religious education forms an integral part of the total curriculum of our school. It is broader than the classroom teaching of religion, and is directed towards the personal and religious development of our students.

The Religious education program supports the catechetical and evangelising mission of the Church while supporting young people in their lifelong journey in faith. It aims to stimulate and challenge students, especially in their understanding of Scripture and Tradition, their critical thinking and moral reasoning. Students are invited to reflect on Sacred Scripture, talk with God through prayer, discover the beauty of God's creation and explore the meaning of symbols and rituals. The program is based upon sound pedagogical practices supported by the *To Know, Worship and Love* textbook series and resources.

### **LITURGY:**

Under the guidance of our Religious education Coordinator we provide numerous opportunities for children to participate in liturgical celebrations. These include whole school, grade and class Masses, Reconciliation, and

various forms of liturgy. Children are involved in prayer and Religious Education lessons on a daily basis.

### **THE SCHOOL CURRICULUM:**

The school addresses the Key Learning Areas as outlined by the New Education Standards Authority for NSW (NESA). We provide learning programs in the following areas:

- Religious Education
- English
- Mathematics
- Science & Technology
- HSIE (History & Geography)
- Creative Arts
- Personal Development, Health & Physical Education

### **SCHOOL PASTORAL CARE:**

At Catherine McAuley, Pastoral Care is concerned with each student and his/her family and their particular needs.

Discipline implies learning a way of life, which is faithful to the teachings of the Gospel. Therefore, at McAuley our belief about discipline is based on the concepts of justice, fairness and positive growth. Discipline is concerned with the modification of behaviour so that it contributes to the creative energy of the school community.

The major orientation of McAuley employs a School based Positive Behaviour for Learning (**SPB4L**) program which fosters self-discipline.

School rules are guidelines which promote the Christian development of the whole school community. Failure to follow these guidelines results in consequences which challenge students towards personal transformation and growth. Children are positively rewarded both individually and at a Sporting

House level. The school has three basic rules: **Be Respectful, Be Responsible and Be Safe.** For further details, please contact the school.

### **PROTECTED LEARNING:**

Each Monday to Thursday, from 9:00am to 11:00am we have “Protected Learning” across the school. This is the optimal time for student learning and, as such, we avoid any interruptions to classroom activities. If you need to make an appointment for your child during school hours, please try and avoid brooking appointments during protected learning time.

### **PROFESSIONAL LEARNING COMMUNITY:**

The Professional Learning Community (PLC) process is used across all grades at Catherine McAuley. Since establishing our school as a Professional Learning Community a number of initiatives have developed to ensure that all students achieve high levels of learning. Collaborative teacher teams use the three tiers of intervention to identify and respond to student learning needs. The delivery of intervention for students is fluid, with students moving between the tiers based on common grade formative assessments (simple ‘check ins’ that inform teachers of how much students have learned).

### **Tier 1 - Effective CORE INSTRUCTION for ALL students**

At the beginning of a learning cycle students are provided with high quality effective core instruction led by collaborative teacher teams during the school’s protected learning time. This learning focuses on the identified **essential learning** targets of the particular learning cycle. During this time students may be taught by their: classroom teacher, grade teacher teams or assigned to a particular grade teacher who has been identified as having the capacity to best deliver the required learning. Once quality core instruction has been delivered the students complete a **common formative assessment.**

## **Tier 2 - Supplemented INTERVENTIONS for SOME identified students.**

The **common formative assessment** data is analysed by teaching staff and intervention is planned and delivered for those students who have not attained proficiency level of the **essential learning**. Learning for those students who have achieved proficiency is also planned and delivered, with these students moving onto the remainder of the syllabus content for that topic and if needed, extension and enrichment tasks.

## **Tier 3 - Intensive intervention for individual students**

Using data from learning cycles grade teachers identify students who are in need of intensive remedial support in universal skills in literacy and numeracy, writing and number. Grade teacher teams devise intervention for these students which may include: school wide programs such as Mini Lit, Multi Lit and QUICKSMART, school counsellor referrals, parent meetings and specialist referrals. These programs are subject to availability.

## **DIGITAL LEARNING:**

Digital technologies at Catherine McAuley are incorporated for clear learning purposes. This is coupled with effective teaching in and outside the classroom. Digital learning for students offers teachers the ability to provide educational experiences in a variety of ways. At Catherine McAuley our students interact and learn with a number of different forms of devices such as tablets, computers and robotics. All these digital devices, provided by the school, connect students to a huge and ever growing number of educational tools and resources for now and the future.

### **SUPPORT TEACHERS:**

The school has a Support Teacher Staff who assist teachers differentiate the curriculum for children who are experiencing difficulties or require extension especially in literacy and numeracy. Support Teachers assist in the pastoral Care and Discipline of the school. They refer (or assist in the referral) of children with learning deficits, challenging behaviours and children who need counselling. Catherine McAuley has a School Counsellor who works two days a week.

### **MUSIC & DRAMA:**

All children attend a Music & Drama lesson for one hour each week. The school has a school band and guitar groups. The children in Year 3 – Year 6 are involved in performing a play once a year.

### **LIBRARY:**

All children take part in a Library Lesson for 40 minutes a week which includes borrowing books. The Library is open three mornings a week before school to accommodate Early Bird Readers Club.

### **SCHOOL FEES & COSTS:**

The rate of fees is set by the Catholic Education Office with the approval of the Bishop. Families receive a reduction in fees where two or more children attend Catholic schools. It is expected that all families meet their fee obligations. In cases of genuine hardship some level of assistance will be given. It is necessary for you to approach the School Principal should you require such assistance. Your account is for school fees for children attending Catherine McAuley School only. A Diocesan Capital Works Levy is also payable over three terms (this will appear as a separate item on your school fees account and is only charged to the eldest child). Not included in the

school fees are any extra activities such as music, representative sport and the occasional excursion cost.

These fees pay for all resources including exercise books, access to websites such as Mathletics & Reading Eggs, textbook hire and purchase, and a range of other classroom consumables plus most visiting shows including Life Education Van and the Winter Sport fees for Primary Students. This also covers excursions and activities, which are organised for each grade including the Year Six Canberra Excursion.

### **BAND AND GUITAR GROUP:**

This will be charged separately for students in Year 3 – Year 6 who take part in Band or Guitar Group.

### **REGULAR PAYMENT:**

School Fees are charged for the full year and are divided into three instalments due in Term 1, Term 2 & Term 3. To avoid school fee accounts growing to a larger than manageable amount, payment plans can be arranged by contacting the Financial Secretary. The preferred method of payment is by BPay (details of which will appear on your statement). Direct Debit or Centrepay options are also available weekly, fortnightly or monthly (you will need to complete a form for both Direct Debits and Centrepay payments and these are available from the office). If you do run into difficulties it is important that you contact the School Principal so that suitable arrangements can be made.

### **WHERE DO THE SCHOOL SERVICE FEES GO?**

School fees pay for expenses that the school incurs outside teachers' salaries. These expenses include resources, all maintenance costs which includes painting, carpeting, cleaning, plumbing, updating of classroom furniture, payment of additional salaries and maintenance worker. A proportion of



school fees in the form of a levy on each child is paid to the Diocese to help defray the costs of the many services offered by the Catholic Education Office.

### **SCHOOL BANKING:**

Children have the opportunity to bank with the Catholic Development Fund (CDF) through the school. Children bring in their bank books on Wednesdays. The CDF is an organisation which assists schools and parishes through the provision of low interest loans. It is a very worthwhile project to support.

### **COMMUNICATION:**

#### **CONTACTING THE SCHOOL:**

Our school secretaries are Ms Annalisa Covelli, Mrs Robyn Basha and Mrs Kate Budworth. We believe that parents should be able to contact the school at anytime during the school day.

The school telephone number is 6361 3344.

Our office hours are 8.30am - 4.00pm.

Our email address is [mcauleyorange@bth.catholic.edu.au](mailto:mcauleyorange@bth.catholic.edu.au).

Parents will also receive information about our Parent Portal via Compass. This will allow parents to submit Absent Notes and view student reports, among other things. Further details are provided in Term .

#### **CONTACTING TEACHERS:**

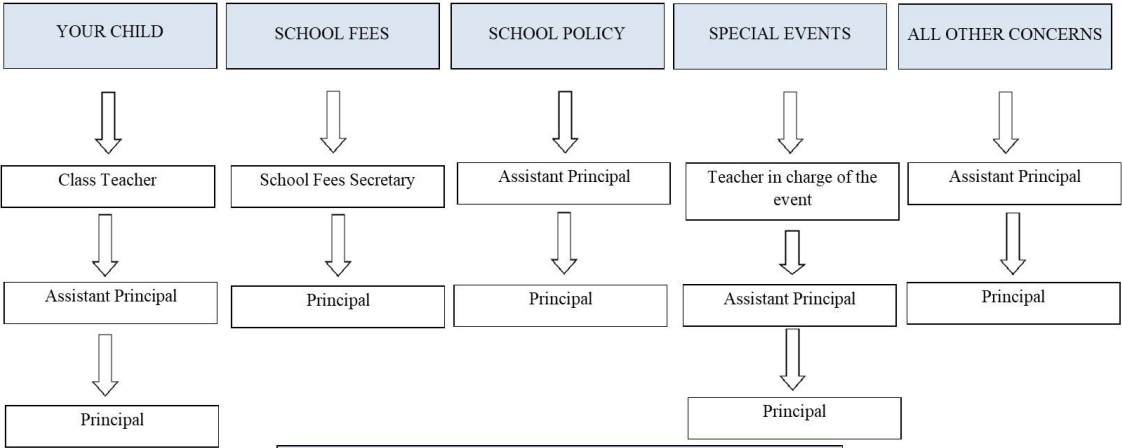
If you have any concerns about your child's progress or behaviour, please feel free to discuss them with your child's class teacher. Please phone the office to make an appointment. Teachers welcome contact with parents. Please refer to the flow chart below for the proper procedure. Please make an appointment before coming to the school.



**Catherine McAuley Catholic Primary School  
Orange - 2021**

It is essential to ring and make an appointment with any of the personnel concerned. This will ensure full and undivided attention. Ph: 6361 3344

WHO DO I TALK WITH?  
(PARENT / SCHOOL COMMUNICATION DIRECTORY)



*Principal: Michael Croke*  
*Assistant Principal: Robyn Petty*  
*Religious Education Coordinator: Brooke Church*  
*Numeracy Coordinator: Scott Hudson*  
*Literacy Coordinator: Virginia Milliken*

### **NEWSLETTER:**

Each Wednesday a school newsletter is emailed to each family. The newsletter contains as much information of the activities at school as possible. We try and keep the number of notes to a minimum. **Newsletters and notes are also available on our website.**

### **WEBSITE & FACEBOOK:**

The McAuley website [www.mcauleyorange.catholic.edu.au](http://www.mcauleyorange.catholic.edu.au) has a lot of relevant information regarding life at McAuley including all notes and newsletters. The McAuley Facebook page includes pictures and celebrations as well as reminders and notifications.

### **ABSENCES FROM SCHOOL:**

When a child is absent from school through sickness or for any other reason an explanation from parents is necessary. You will be able to access online notes once you have your Compass details. If you do not have internet access, a written note will be required.

**There is no need to phone the school on the day your child is away.**

### **PEER SUPPORT:**

Peer Support is a program that builds relationships across the school. Groups are formed with a member from each grade and a Year 6 child as the leader. The leaders are trained at the beginning of the year and lead their group in a variety of games and activities.

### **YEAR 6 / KINDERGARTEN BUDDIES:**

Year 6 children are assigned a “Kindergarten Buddy”. The kindergarten and Year 6 teachers devise appropriate activities for the “Buddies” to take part in.

### **STUDENT REPRESENTATIVES COUNCIL:**

At Catherine McAuley we believe that students must have a voice and are able to make valuable contribution to their school. Our Student Representative Council is involved in representing all our students needs, concerns and celebrations. Through this Council students are given opportunities to participate in doing real and important activities which help make a difference to our school community.

**PARENT INVOLVEMENT:** Parents are encouraged to be actively involved in the school through various avenues. Various teachers, depending upon their particular approach, may call for parents to assist within the classroom in areas such as reading and visual arts. Volunteers are always needed in our tuckshop and any time you can give would be appreciated. There are a number of opportunities that arise during the year for parent participation in sport and any talents that you have to share in this area will be welcomed. Parents are also involved in fundraising. Parent help is required at all sport carnivals and sporting events.

### **FUNDRAISING AND SOCIAL EVENTS:**

**Term 1:** Welcome BBQ, Athletics Carnival BBQ & Canteen

**Term1:** Easter Raffle

**Term 2:** McAuley Parent Social Night

**Term 3:** Trivia Night

## **Term 4: Melbourne Cup Trifecta**

### **SCHOOL ROUTINES:**

**ARRIVING AT SCHOOL:** Children are not expected to arrive at school before 8.35am. No supervision is available for your child before this time. Children who do arrive at school before 8.35am **MUST** remain seated in the Kindergarten & Year 1 eating area until the teacher arrives on duty.

### **CHILDREN BEING COLLECTED AFTER SCHOOL:**

***Byng Street Site*** – Parent pickup only. Parents are to meet the children on the lines under the shade cloth next to the Byng St building. There is ample parking on Byng Street.

***Hill Street Parent Pick up*** – limited parking. Parents meet children in Area A in the Kindergarten & Year 1 eating area.

***Hill Street Bus Exit*** – children meet between Kenna Hall and the school, near the Kinder exit, and will be taken to Kenna Hall to wait for their buses. Children must be walked to the bus by the teacher on duty. If your child misses the bus for any reason the school will make every effort to contact you. We will keep your child safe in the office until they are picked up.

### **LUNCH:**

Glass containers of any sort are not allowed. If your child forgets their lunch we will contact you or we can arrange for a suitable lunch from the canteen and a note will be sent home to inform you of the cost.

**CANTEEN:** The canteen operates every day. Children can go to the tuckshop at lunchtime and Primary children can also go at recess, however on wet days this practice is not permitted. Children order their lunch by bringing in a paper bag with name, class, food/drink required and money enclosed. A reusable bag is available from the canteen. Kindergarten – Year 6 orders are collected in class and taken to the canteen. Children are only permitted to eat food in set areas of the playground and they are not allowed to walk around the school eating.

### **SCHOOL UNIFORM:**

Children are expected to be attired in the correct school uniform each day of the school year (unless they have a note) and to present themselves in line with school dress policy which stipulates:

- acceptable hairstyles. *Extremes of hairstyle are not permitted - these include coloured hair and haircuts or undercuts or patterns less than a 'two' or rats tails;*
- no bracelets, bangles, necklaces or anklets - a religious medal on a fine chain may be worn;
- one small ring only;
- no nail polish;
- girls - one set of earrings only (sleepers or studs): boys - single sleeper or stud;
- hair below the shoulders to be tied back off their face;
- t-shirts under short sleeved shirts are not permitted.
- Black polished shoes

*Uniform requirements can be purchased from:*

*Orange Clothing Manufacturers, 4 McNamara St, Orange*

*Kingfisher School Gear, 151 Summer Street, Orange*

*Lowes, Orange Central Shopping Centre 131 / 222 Summer St*

### **BOYS**

<p><b>Summer Uniform</b></p> <ul style="list-style-type: none"><li>● Grey shorts (school type, not cargo or corduroy)</li><li>● Blue shirt</li><li>● Grey socks – above the ankle</li><li>● Black shoes</li><li>● Navy school hat</li></ul>
<p><b>Winter Uniform</b></p> <ul style="list-style-type: none"><li>● Long grey worsted/serge trousers</li><li>● Blue shirt</li><li>● Striped school tie</li><li>● Grey woollen jumper with V stripes (school colours)</li><li>● Grey socks</li><li>● Black shoes</li><li>● Navy blue beanie, scarf &amp; jacket</li></ul>
<p><b>Sports Uniform</b></p> <ul style="list-style-type: none"><li>● School navy sports shorts</li><li>● Light blue polo shirt - with school logo and name - long sleeve option for winter</li><li>● White socks - above the ankle</li><li>● School navy tracksuit with diagonal stripes on both sleeves and right leg</li></ul>

### **GIRLS**

<p><b>Summer Uniform</b></p> <ul style="list-style-type: none"><li>● Pink check dress - V collar &amp; button front</li><li>● White socks – above the ankle</li><li>● Black shoes</li><li>● Navy school hat</li></ul>
<p><b>Winter Uniform</b></p> <ul style="list-style-type: none"><li>● Maroon tunic or slacks</li><li>● White shirt</li><li>● Striped school tie</li><li>● Maroon woollen jumper</li><li>● Stockings or white socks</li><li>● Black school shoes</li><li>● Navy blue beanie, scarf &amp; jacket</li></ul>
<p><b>Sports Uniform</b></p> <ul style="list-style-type: none"><li>● School navy sports shorts</li><li>● Light blue polo shirt - with school logo and name - long sleeve option for winter</li><li>● White socks - above the ankle</li><li>● School navy tracksuit with diagonal stripes on both sleeves and right leg</li></ul>

- Sports shoes
- School hat

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- School hat

### **HATS:**

The wearing of a hat within the school grounds and during all outside school activities is compulsory during Terms 1 and Term 4 and in other terms when necessary. We have an appropriately designed hat as part of our school uniform. Caps are not permitted. If a child does not have a hat they are to play in the shade.

### **SUNSCREEN:**

Children are encouraged to apply sunscreen during Term 1 & Term 4 before they come to school.

### **SCHOOL BAGS:**

McAuley back packs are available from the front office at a cost of \$40.00 each.

### **SPORT / PHYSICAL EDUCATION:**

#### **WINTER SPORT:**

Due to the unpredictability of Orange weather in Winter all our school sport for primary students is conducted at indoor venues within the city of Orange. The cost of the sport is included in the School Fees. Winter sport takes place in Term 3.

#### **SPORTS UNIFORM:**

Sports uniform is worn on two different days of the week for children in Primary and one day for Infants children. Your child will be placed in a sports house at the beginning of the year. Where possible, children with older brothers and sisters at the school will be placed in the same house.

**Sport uniform days are:** - Kindergarten, Year 1 & Year 2 - Fridays  
- Year 3 & Year 4 - Tuesday & Thursday



## **- Year 5 & Year 6 - Wednesday & Friday**

### **SPORTS HOUSES:**

- Bennelong            - Blue**
- Kabbarli             - Red**
- Euroa                 - Green**
- Woomera             - Yellow**

### **REPRESENTATIVE SPORT:**

Children in Year 3 – Year 6 are given the opportunity to represent the school at various sports. Invitations to trial for school sports teams are offered at various times throughout the year: There is a Diocesan pathway for Athletics, Swimming, Cross Country, Winter & Summer Sports.

*Updated for 2022 Enrolments*

